

PRIVACY POLICY

Members

Following the entry into force of the EU General Data Protection Regulation 2016/679

Transparency matters!

This page describes the processing procedures of personal data communicated by the data subject through the "Member application" form on www.aaate.net.

For any communication or request regarding the protection of personal data, please contact us directly at: office@aaate.net.

About the Privacy Policy

The Privacy Policy is given in compliance with article 13 of Regulation (EU) 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation - GDPR).

The General Data Protection Regulation (GDPR) (EU) 2016/679 is a regulation on data protection and privacy for all individuals within the European Union. It came into force across the European Union on **25 May 2018**. The legislation confers more protection for users by recognising rights on individuals in relation to the privacy of their personal data as well as responsibilities on people holding and processing personal data.

Transparency is fundamental: in order to control how their personal data are managed, users must know in advance, clearly and comprehensively which personal information will be collected, who will process it, for what reasons and for how long.

Data Controller and Contact Information

The Data Controller of your personal data is **Association for the Advancement of Assistive Technology in Europe (AAATE)**, c/o Institute Integriert Studieren, Linz, Austria, Phone: +43 732 2468 3750, Fax: +43 732 2468 3752, Email: office@aaate.net. For any communication or request regarding the protection of personal data, please contact us directly at: office@aaate.net.

What personal data do we collect ?

The personal data you provide to **AAATE** by filling in the Membership form are:

- Name and surname;
- e-mail address;
- contact details
- any other personal data included in the application.

The acquisition of the name and the e-mail address is necessary to respond to users' requests.

AAATE specifies that personal data which, pursuant to art. 9 of the G.D.P.R., belong to “special categories of personal data” (e.g. personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, biometric data, data concerning health or data concerning a natural person’s sex life or sexual orientation) and which the users might voluntarily and spontaneously confer, will be processed only with their consent and with utmost confidentiality, for the exclusive purposes specified in this Policy and in compliance with the current legislation.

Purpose and legal basis of processing

Personal data voluntarily provided by users through the member application form are collected and processed only to the extent necessary to respond to any request.
The legal basis of processing is your express consent.

Recipients of personal data

The following are the recipients of the personal data provided voluntarily by the users, listed individually or by category:

- **AAATE**’s members and collaborators;
- E-mail service providers;
- Service providers for the management and functioning of the **AAATE**’s website;
- Occasional maintenance and repair workers;
- Cloud service providers;
- Hosting service providers and virtual service providers;
- Connection and phone service providers;
- Communication service providers;
- Mailing list service providers;
- File transfer service providers;
- Remote assistance service providers;

The personal data will not be communicated to other categories of subjects, nor they will be shared or made public in any way.

Transfer of personal data to third countries and international organisations

If the IT service providers and programmes used by **AAATE** foresee or employ cloud computing technology, your data may be transferred to servers located in non-EU countries. These technologies, by their nature, cannot localise with certainty where your data are stored.

According to the law, only a few countries outside the European Economic Area (EEA) have been approved by the European Commission as able to provide data protection laws which are essentially equivalent to EEA’s. Therefore, your data may be transferred to countries which have not had this approval.

However, we remind you that **AAATE** has carefully selected only service providers capable to offer a high level of security and protection of personal data.

Data Retention

Personal data voluntarily provided by users through the Contact form will be processed only for time necessary to respond to the requests of information, after which, they will be destroyed. If users request to partner/collaborate with **AAATE** or to participate to activities, events, conferences organised by **AAATE**, they might decide to consent to the storage of these personal data. In such case, a different and specific Privacy Policy will be provided according to the type of request.

Your data protection rights

Under data protection law (GDPR), you have rights of which you need to be informed:

- Right of access (Article 15)
- Right to rectification (Article 16)
- Right to erasure ('right to be forgotten') (Article 17)
- Right to restriction of processing (Article 18)
- In case of rectification or erasure of personal data or restriction of processing, "*the controller shall communicate any rectification or erasure of personal data or restriction of processing to each recipient to whom the personal data have been disclosed*" (Article 19)
- Right to data portability (Article 20)
- Right to object to processing (Article 21)

You may exercise your rights at any time by sending an email to privacy@aaate.net. It will be our concern to respond to you without delay and in any case within a month.

Your right to withdraw consent

You can always withdraw a consent you have granted in the past, in the same way as you have expressed it, or otherwise by sending an e-mail to office@aaate.net.

Once you have communicated to us your decision to withdraw your consent, every processing concerning your personal data will be immediately interrupted.

We remind you that your decision to withdraw consent does not affect the lawfulness of the processing based on consent expressed before.

Your right to lodge a complaint before a Supervisory Authority

You have the right to lodge a complaint before the Austrian Data Protection Authority (<https://www.data-protection-authority.gv.at/contact>) in case your rights and freedoms have been violated and prejudicated.

The transmission of personal data as a statutory requirement or a necessary requirement

Users are free to voluntarily and optionally provide their personal and identification data. However, if personal data, such as first name, last name and email address are not provided, **AAATE** will not be able to respond to users' requests.

Profiling and Automated Decision-Making

Personal data voluntarily provided by users through the Contact form will not be used for profiling purposes, nor to activate automated decision-making processes.

Security Measures

In compliance with the GDPR, **AAATE** implements technical and organisational security measure in order to ensure the protection of personal data against risks such as the risk of destruction (including accidental destruction), loss, unauthorised access or the risk of processing not compliant to the purposes defined in this Policy.

Processing Methods

The processing of personal data is carried out in accordance with article 32 of the GDPR. The processing takes place through both computerised, telematic systems and manual, mechanic actions.

In compliance with the principles of relevance and non-excessiveness, **AAATE** will periodically verify the strict relevance of the personal data which are being processed.

Rules of Conduct and Data Dissemination

In case of improper use of this website's page, which may involve criminal activities or any illegal conducts, **AAATE** has the right to inform the Public Authority, in compliance with law and regulations.

Changes to Privacy Policy - Contact

This Policy may change if new features are added to **AAATE's** website or in case of suggestions and comments submitted by users.

This Policy may change at any time. In such case, the updated Policy will be published on the "Contact" page's website and will become effective on the day of publication.